



Role Description: House Leader
Reports To: Program Director

L'Arche Cleveland is an intentional, inter-denominational community that provides homes, residential services, and places of belonging for adults who have intellectual disabilities. Our mission is to create homes where the gifts of people with and without disabilities are revealed through mutually transforming relationships.

Primary Purpose: The House Leader is responsible for overseeing the day-to-day operations of the home and the supervision of direct support professionals to ensure the health and well-being of residents with Intellectual and Developmental Disabilities in accordance with the mission of L'Arche Cleveland.

Key Responsibilities:

- Instruct and supervise direct supports professionals in the operation of the home, traditions, policies, and care for residents.
- Coordinate Residents supports between day programs and workplaces, families, guardians, clinical and medical providers, direct support professionals and leadership within L'Arche, support administrators, etc.
- Maintain compliance with all county, state and L'Arche Cleveland regulations, policies and procedures
- Schedule all coverage needs for the home and serve as the primary point of contact in the event of an emergency
- On call for the community a week at a time approximately 1 week a month
- Effectively leading all members of community through a dynamic approach of empathy, adaptability, and inclusion

Top 4 Success Measures:

- Well-Functioning Team
- Compliance with all organization, federal, state, and local regulations and standards
- Engaged and autonomous residents
- Investment in residents' autonomy and pursuit of happiness

Qualifications:

- Bachelor's Degree in human services or a related field preferred. High School diploma or GED required.
- Supervisory, managerial, and administrative skills required
- Valid Ohio Driver's License with no more than 4 points.
- Regular and predictable attendance
- Computer literacy and be able to document electronically.

Compensation:

- Starting pay \$18/hr
- Matching IRA retirement plan
- Generous PTO
- Health/ dental/ vision insurance